

CHAPTER BRIEFS

a newsletter for IEEE Society Chapters

January 2020

A Chapter is required to report and file not less than two (2) technical meetings per year. Changes to its roster of officers need to be submitted in a timely manner using electronic reporting tools provided by MGA <<http://vtools.ieee>>. Failure to hold/report meetings annually could result in dissolution of your chapter.

2019 FINANCIAL & OFFICER REPORTING DATES

Rebates are approaching.....please be sure to close out your 2019 meetings in order to qualify for your Chapter rebate.

The deadlines for Geo Units to submit the financials via NetSuite for the fiscal year of 2019:

In order to be eligible for the additional 10% rebate bonus, all Geo Unit financials must be submitted by **February 21, 2020**.

In order to be eligible for a rebate, all Geo Unit financials must be submitted by **February 29, 2020**.

Officer Reporting should be submitted by **March 6, 2020**.

Sections Congress 2020: New Opportunities to Learn and Network

New Opportunities to Learn and Network in Ottawa Canada this August

"Leading our Global Technical Community" is the theme of the [2020 IEEE Sections Congress](#), which is scheduled to take place from 21 to 23 August in Ottawa Canada. The congress, held every three years, is sponsored by the IEEE Member and Geographic Activities Board.

IEEE Sections Congress is the triennial flagship event hosted by IEEE that brings together influencers and leaders from our 430,000 members spanning 165 countries, including technical professionals, corporate and academic leaders, key contributors and entrepreneurs to learn about IEEE products and programs.

After participating in Sections Congress, volunteers can apply what they've learned by introducing new programs and initiatives within their local communities.

The three-day event will offer a program designed to help delegates navigate and

create a personalized schedule to meet their needs. There are over 40 breakout sessions, interactive ignite and panel sessions- with the option to select between overview and in-depth sessions. Overview sessions, offer general concepts at an introductory level and in-depth sessions offer expert details for attendees familiar with a topic.

Topics will fall within one of three tracks:

- Why We Lead - To Advance Technology for the Benefit of Humanity
- Where We Lead - In Fostering Professional Networks and Engaging Technical Communities
- How We Lead - By Developing Organizational Knowledge and Leadership Skills

To foster the One IEEE culture, all organizational units in IEEE will contribute to a full and robust event for attendees.

A mobile app will be available to attendees to manage logistics and itinerary, provide networking opportunities and allow delegates to vote on recommendations.

Registration will open in February. Information for registrants, including event logistics and special discounts on airfare, will be posted on the [Sections Congress website](#).

Attention U.S.-Based Volunteers: Real ID Act Takes Effect 1 October 2020

Starting 1 October, 2020, every U.S. air traveler 18 years of age or older will be required to present a REAL ID-compliant driver's license or another federally approved form of identification such as a U.S. passport, to board a domestic flight or enter secure federal facilities that require identification.

Do I Need a Real ID to FLY?

U.S. residents who want to use a driver's license to board a commercial aircraft will need to obtain the new license by the October 2020 deadline, when it becomes the only identification accepted by the TSA. If you don't need a license to board a flight, either because you don't travel or you use a U.S. passport, you do not need the Real ID.

Common Reasons to Obtain a Real ID:

- You want to fly with only your U.S. State-issued ID
- You don't have a passport or another TSA approved ID
- You need to visit a secure federal facility

Reasons You May Not Need a Real ID:

- You are under 18 years of age
- You only need your I.D. for purposes of identification (e.g. to vote, jury duty, driving)
- You don't mind bringing another TSA approved ID along when you fly

How Do I Know if My License/ID Card is Real ID-Compliant?

REAL ID-compliant cards are typically marked with a star at the top of the card. If you are not sure, contact your state driver's license agency on how to obtain a

REAL ID-compliant card.

What Document Do I Need to Obtain a Real ID?

To receive a Real ID-compliant license, the Department of Homeland Security requires individuals to provide documentation showing their full legal name, date of birth, Social Security number, two proofs of address of principal residence and lawful status. Licenses are still processed by the state; some states may require more information.

We encourage you to review these helpful resources for further information:

- [Department of Homeland Security Real ID Act](#) for information, requirements, and frequently asked questions
- [Transportation Safety Administration](#) for information on acceptable forms of identification for boarding aircraft
- For info by state, [visit the DHS REAL ID website](#) and click your state on the map.

Payments to Chapters Processed through Local Section Bank Accounts

A process is in place to ensure that Section, Chapter and Society officers will be notified when a wire transfer is processed through a local Section bank account for a chapter that does not have its own bank account. The Society or Council administrative staff who is submitting the chapter payment request to IEEE Treasury will notify the Section, Chapter and Society Treasurers via email that a payment to that particular Section is in progress. The wire transfer will contain the GEO code of the Chapter to assist in identifying the final destination of the funds.

OU Analytics - A Valuable Resource for Volunteers

As a reminder for continuing chapter chairs and for incoming chapter chairs for 2020, we would like to highlight a valuable resource available to you. Launched in 2018, IEEE OU Analytics, is a web-based business intelligence tool which delivers essential metrics on memberships or subscriptions to OUs, including Societies, Councils, Technical Communities, etc. Using Tableau platform, the intuitive interface leverages visualization technology to present data in multidimensional tables and charts. The landing page provides easy access to various dashboards which contains filters to refine by OU, Region, Section, Grade, and Gender. Counts provided on the dashboards can link directly to respective member contact details. The ability to search for one particular member by last name, first name or member number from the membership list is also available. Selected volunteer positions in respective OUs have automatic access to their OU's data.

Based upon members' renewal status, OU Analytics delivers key statistics for active, new, renewing or arrears members that can be sorted or refined using various filters. It eliminates the need for volunteers to create/run queries from a data set (previously through SAMIEEE) which can sometimes lead to incorrect results. Doublet (overlapping) society membership and technical community/technical council data are also available.

The OU Analytics Geo Map offers geographic displays and interactive dashboard views of IEEE organization units. The Map provides key statistical facts by Region,

IEEE/Society Member, Chapter, Student Branch, and Affinity Group and shows the concentration within all ten IEEE Regions. Hover over various views to display data counts. Data can be refined using the filters. The map also provides the ability to identify membership density for potential society chapters and student branches globally.

Data is updated daily and is pulled directly from IEEE's membership database, reflecting the most current information. Data and images can be downloaded using various formats. You will need your IEEE Account information to access. Please review the site for more information or feel free to contact us. There are recorded training webinars, presentations, FAQs, and Users Groups readily available to you as a resource, and one-on-one sessions can be scheduled, upon request.

- <http://www.ieee.org/ouanalytics>

OU Analytics Webinar Training Available: To receive customized or personalized training for a better understanding of how to use OU Analytics, please email ouanalytics@ieee.org or tad-chap-dev@ieee.org.

OU Analytics - Tip of the Month

Each month, the Chapter Briefs Newsletter will feature an OU Analytics Tip that will be helpful to all who utilize the OU Analytics tool. This month's Tip provides detailed instructions on how to obtain member counts and member details for Society and Technical Council chapters. Please click on the applicable link below to access the instructions.

- [Society Chapters](#) (PDF, 870KB)
- [Technical Council Chapters](#) (PDF, 870KB)

RESOURCES

- [IEEE Technical Chapters](#)
- [Volunteer Tools](#)
- [Volunteer Development](#)
- [Membership Development](#)
- [IEEE Member and Geographic Activities Operations Manual](#)

ABOUT THIS NEWSLETTER

This monthly Chapter Briefs newsletter provides information and resources to volunteers and staff of IEEE Society and Council chapters.

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IEEE Chapter Briefs

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