

## REPORT

M- 1 of 3

TO: IEEE Member and Geographic Activities Board

FROM: Jill Gostin, MGA Vice Chair; Chair, Operations Committee

SUBJECT: MGA Operations Committee Report

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The MGA OpCom held a virtual meeting via WebEx on 27 January 2022 (9:00 – 12:00 ET). IEEE MGA Operations Committee Chair, Jill Gostin, called the meeting to order at 9:00 AM ET.

The MGA Operations Committee 2022 consists of the following 11 members:

Jill Gostin	Chair, MGA Chair-Elect / IEEE VP-Elect MGA
David Koehler	MGA Chair / IEEE VP-MGA
Maike Luiken	Past MGA Chair
Gerardo Barbosa	Treasurer
Mary Ellen Randall	Past Treasurer
Ron Jensen	Vice Chair, Information Management
Francisco Martinez	Vice Chair, Member Development
Magdalena Salazar Palma	Vice Chair, Geographic Unit Operations
Bob Becnel	Region 5 Director
Rob Anderson	Region 7 Director
Cecilia Jankowski	MGA Board Secretary, Ex-officio, without vote

### Guests Present

Ruben Barrera-Michel, Chair, Member Benefits Portfolio Advisory Committee  
Lance Fung, Chair, MGA Operation Manual Compliance Working Group  
Dario Schor, Chair, Potentials Editorial Board  
Bibin Parukoor Thomas, Chair, IEEE.tv Advisory Committee

### IEEE Staff Present

John Day	Nicholas Lehotzky
Lisa Delventhal	Sheria Munn
Christie Giambalvo	Elyn Perez
Lori Keller	Vera Sharoff
Lynn Koblin	Denise Truvillion
Michael Kreisberg	Linda Uslaner
Sylvia Lattoz	Stacey Waters
	Charmain Williams

The agenda and backup documentation for the Thursday 27 January meeting is available for viewing at: <https://agd.ieee.org/mpt/Uploads/1/Agenda.aspx?eid=17525>

Operations Committee Chair, Gostin welcomed everyone to the first meeting of the year and said that the committee would be scheduling the remaining 2022 meetings soon. The full schedule of 2022 meetings will be made available to everyone once confirmed.

During 2022, each MGA Committee Chair will be asked to provide a report to OpCom at some point during the year.

MGA Priority Projects were reviewed, followed by the Treasurers report on 2021 finances, the 2022 budget, the 2023 budgeting timeline, and NextGen. One of the Priority Projects, Hybrid Resources, was discussed in more detail. Several motions were then presented, discussed and voted, with all being passed:

- **RESOLVED** that the MGA Operations Committee endorses the creation of an MGA Chapter Operations Support Committee as a committee of the MGA Geographic Unit Operations Support Committee as presented pending the incorporation of feedback from IEEE Governance.
- **RESOLVED** that the MGA Operations Committee endorses the changes to Sections 2.10, 4.22 and the addition of Section 2.11 as presented.
- **RESOLVED** that the MGA Operations Committee endorses the MGA Operations Manual Compliance working group to continue in 2022 to complete the necessary governance changes within the MGA Operations Manual.
- **RESOLVED** that the MGA Operations Committee endorses the IEEE Member Group Term Life Insurance policy (the Plan) premium credit reduction from 20 percent to 10 percent effective 1 September 2022, for the billing period 1 September 2022 through 28 February 2023.
- **RESOLVED** that the MGA Operations Committee endorses the implementation plan as detailed below for the provision of appointing up to two adjunct committee members to MGA committees:
  - MGA Committees exempted from this change:
    - Nominations & Appointments Committee
    - Admission & Advancement Committee
    - Conflict Resolution Committee (-> new name)
    - Awards & Recognition Committee
    - Finance Committee
    - Strategic Planning Committee
    - Operations Committee
    - Adjunct Committee members be appointed to various MGA committees in a pilot mode in 2022 and 2023
  - Required updates to the MGA Operations Manual be prepared for Governance Review

and be it further RESOLVED that the MGA Strategic Planning Committee return to the MGA Board at the November 2023 Board meeting for approval of proposed revisions to the MGA Operations Manual to permit the appointment of adjunct committee members to MGA committees.

The following Vice Chairs, and Committee Chairs gave brief presentations about their plans, goals and any potential roadblocks for the year:

Magdalena Salazar-Palma	MGA GUOS Update
Ron Jensen	MGA ITCO Update
Francisco Martinez	MELCC Update
Dario Schor	IEEE Potentials Committee Update
Bibin Parukoor Thomas	IEEE.tv Committee Update
Ruben Barrera Michel	MBPAC Committee Update

Finally, plans for the February MGA Board meeting were presented. There was no new business, and the meeting was adjourned. The next meeting will be held approximately 4-6 weeks before the June Board Series.

Meeting adjourned at 12:00 pm ET.