TO: IEEE Member and Geographic Activities Board

FROM: Mousmi Ajay Chaurasia, MGA Training Committee Chair

SUBJECT: MGA Training Committee Report - 19 February 2022

Background

At its 2016 February meeting, the MGA Board approved a motion to dissolve the IEEE Center for Leadership Excellence Committee and create a new MGA Training Committee. Refer to IEEE MGA Operations Manual Section 4.1 (MGA Committees) and 4.21 (MGA Training Committee Charter).

The information below intends to provide an update of the progress and activities of the MGA Training Committee for the 2022 February MGA Board meeting.

1) Committee Composition - 2022 Elected Members

- Mousmi Ajay Chaurasia (R10) - Chair
- Charles C. Kidder (R6)
- Humphrey Muhindi (R8)
- Jaime Cerda Jacobo (R9)
- Norliza Noor (R10)

2) Committee Scope of Work

The scope of the MGA Training Committee is to develop and maintain the overarching training framework to support the Member and Geographic Activities (MGA) strategic roadmap. The committee will ensure the appropriate content is identified to implement this strategy in support of both members and volunteers. The committee will encompass oversight for the IEEE Center for Leadership Excellence (CLE) and the Volunteer Leadership Training (VoLT) Program.

3) Training Committee Areas of Focus

- Committee visibility
- Volunteer leadership training
- CLE user experience
- Overall training

4) Volunteer Leadership Training (VoLT) Program

About the VoLT Program

Since its pilot class in 2013, the Volunteer Leadership Training (VoLT) Program has been preparing IEEE volunteers for leadership roles in their local units and beyond. As of December 2021, over 421 volunteers have graduated from the VoLT Program. Our graduates represent all 10 IEEE Regions, and over 120 Sections. As a testament to the success of the program, graduates are taking positions of leadership across all levels of the organization.

2021 VoLT Program Update

The 2021 VoLT Program commenced on 14 September 2021 and concluded on 16 December 2021. Excluding the opening and closing sessions, 13 sessions were held during the program. Representing 44 Sections, 66 students met or exceeded the program's graduation requirements. 51 mentors (4 mentors were 2020 graduates) supported the program for 2021. Graduates were notified of their graduation status and the program's recognition phase is currently in progress and slated to be complete by end of Q2 2022.

Students were split into 11 teams and worked together to develop their team projects. The mentors reviewed and voted on the top 3 projects for the year. All projects will be available for viewing in the new Learning Pool platform of CLE by end of Q2 2022. (2021 projects will be uploaded to the CLE after the migration.)

5) 2022 Scope and Opportunities

Ongoing Items

Ongoing/upcoming work items:
- CLE platform updates
- 2021 VoLT Program - recognition phase for graduates, mentors, speakers (in progress)
- Review 2021 VoLT feedback
  - Participants' post-program survey
  - Mentors' feedback
- Review on 2021 action items
- Planning of 2022 VoLT Program
- Meet the Grads event
- VoLT Program 10th Anniversary (2023)
- Updating key courses

Areas of Opportunity:
- Committee Visibility

- o Increase overall visibility of Training Committee by publicizing its supporting role of MGA work and educating other MGA Committees.
  - o Continue to explore collaboration opportunities with GUOS Committee, IEEE Regional Directors in understanding the training needs from Section Vitality Self-Assessment, Educational Activities and Chapter coordination for best practice dissemination.
  - o Enliven the social media handles - FB/Collaboratec/Instagram
- Volunteer Leadership Training
  - o Develop standard leadership training program (package) for local implementation by OUs
  - o Add visibility to and promote implementation of VoLT projects
  - o VoLT Collabratec Community engagement; track graduates' journies
- CLE User Experience
  - o Increase visibility of MGA Training resources and leverage multiple communication channels
  - o Validation process for existing content: region role descriptions and Action Plans (feedback)
  - o Explore innovative ways to deliver content and optimize user interface
  - o Opportunities for new audiences and new content for CLE.
  - o Individual Dashboard for each user to track the total completed course.
- Overall Training
  - o Continue to maintain CLE content and update with latest content.
  - o Explore offering short programs in CLE (e.g., training ambassadors); programs would include completion criteria (e.g., short quiz) and recognition (e.g., certificates, badges)
  - o Analysis benefits of full transition to ILN (Technical content) vs. Learning Pool CLE (professional/soft skills content)

Sincerely,

Mousmi Ajay Chaurasia
2022 IEEE MGA Training Committee Chair